Welcome to the CalServe ListServ!

*** Please read and save this message for future reference ***

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We established the CalServe ListServ with the idea of making it incredibly simple for anyone interested in service-learning to share ideas and ask for advice from like-minded people. For example, share information about grant opportunities or the best service-learning activity you have heard about lately, or student scholarship opportunities, etc.

Anyone who is interested in joining the list may subscribe by entering the Lyris ListServ Web site at:
http://inet2.cde.ca.gov/scripts/lyris.pl?enter=calserve

When you contribute a message to the CalServe ListServ, it is automatically broadcast to **EVERYONE ON THE LIST.** Therefore, if a message or reply is only intended for a specific person and not **EVERYONE** on the list, then please send and address it only to that person.   Please keep messages as short as possible and refrain from swearing or flaming.

To contribute to the CalServe ListServ:

- To post a message to the list, address your email message TO: calserve@mlist.cde.ca.gov
- You must enter a (meaningful) SUBJECT in the subject line or the message will be rejected.
- You can also contribute to the list by logging into the Web Interface and creating a new message about service-learning ideas and questions. While in the Web Interface, you can read messages and/or change your preferences. The Web Interface is available from any computer with an Internet Connection. It does not require you to e-mail the message.

To login to the Web Interface of the Mailing List:

- Go to this Web site and bookmark it: http://inet2.cde.ca.gov/scripts/lyris.pl?enter=calserve

- Login to the Mailing List by entering your email address and clicking on the button "Click here to enter CalServe." A password is **not** needed.

- When logged into the Mailing List, you will see options to:
  1) Read Messages, 2) Create a New Message, or 3) change Your Settings.

    - SETTING MEMBERSHIP TO DIGEST MODE:
      You receive one daily digest with all messages rather than each message individually.

    - SETTING MEMBERSHIP TO INDEX MODE:
      You receive only a list of subject lines for the day and no messages

    - SETTING MEMBERSHIP TO MAIL MODE:
      You receive each message as they are posted

    - SETTING MEMBERSHIP TO NOMAIL MODE:
      You will receive no mail alerts. You will have to logon to the Web Interface to read all messages.

PROBLEMS: If you encounter any problems, PLEASE do not post them to the list. Please call with a brief description of the problem or e-mail it to:

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